ELIGIBILITY

- The damage must be the direct result of the disaster.
- The damaged facility must be in the declared disaster area.
- Repairs to property must be the legal responsibility of the applicant.

DOCUMENTATION

- Take photographs of damages and affected areas.
- Prepare daily activity reports or logs for labor, equipment, materials, and deliveries.
- Notify RIEMA immediately if your scope of work changes.

ADMINISTRATION

- Participate in Preliminary Damage Assessments (PDAs).
- Attend the Applicant’s Briefing.
- Contact other potential applicants within your community who have sustained disaster-related damages and costs and direct them to RIEMA.
- Call your insurance carrier(s) right away. Begin filing and documenting claims and submit Statements of Loss to RIEMA.

EMERGENCY COMMUNICATIONS

- Contact your local EMA Director.
- Log into WEBOC: https://weboeoc.ri.gov/eoc7/
- Use RISCON 800 MHz radios when phones and internet are unavailable. Always use Bank A, unless otherwise directed by your dispatcher or management.
  - To contact your local departments (police, fire, DPW), use your town-wide Channel.
  - To contact RIEMA, use RIEMA 1.
  - To contact State Police dispatch (only when all other communications fail) use Bank C/Channel 8 (Wide Area 2).
- To contact Emergency Managers use EMSTARS (Emergency Management State Radio System).

ADDITIONAL INFORMATION

RIEMA’s website: www.riema.ri.gov
FEMA’s website: www.fema.gov
General Preparedness Info: www.ready.gov
Local Weather Forecasts: www.noaa.gov

2010 RI Floods AP Photo/Charles Krupa

Rhode Island Emergency Management Agency
645 New London Avenue
Cranston, RI 02920

24-Hour Telephone:
(401) 946-9996
Fax: (401) 944-1891
www.riema.ri.gov

JAMIA R. MCDONALD
Executive Director
**WHO ARE ELIGIBLE APPLICANTS?**

The Public Assistance program provides cost reimbursement aid to local governments (state, tribal, local, municipal authorities, and school districts) and certain private non-profit agencies (educational institutions, utilities, emergency services, medical facilities, custodial care facilities and others that provide health and safety services of a governmental nature). All facilities must:

- Be open to the general public.
- Have IRS or state certification of their private, non-profit status.

**WHAT IS AN ELIGIBLE FACILITY?**

- Buildings,
- Built or manufactured equipment,
- Certain improved and maintained natural features, which are owned by a public or private non-profit entity are considered eligible.

**WHAT ARE ELIGIBLE COSTS?**

- Force Account - Applicant’s own labor, equipment, and materials.
  - Equipment use (at FEMA use rates).
  - Materials at applicant’s cost.
  - Labor at applicant’s cost, including fringe benefits. Cost of regular time labor of permanent employees performing debris removal and emergency protective measures are not eligible.
- Contract - Reasonable and necessary costs to perform required and FEMA-approved work. **All contracting and procurement laws must be followed. Contracting is the responsibility of the applicant.**

**WHAT IS ELIGIBLE WORK?**

The work **must be required** as a result of the Presidentially-declared Major Disaster, be located within the designated disaster area, be the legal responsibility of an eligible applicant, and no other federal agency may have statutory authority to provide funding.

- Debris Removal (Cat. A) - When in the public interest to eliminate an **immediate** threat to life, public health and safety.
- Emergency Protective Measures (Cat. B) - Measures taken to save lives and protect public health and safety. To be eligible for reimbursement, the work performed must eliminate or lessen the immediate threat.
- Permanent Restoration (Cat. C, D, E, F, G) - Restore the disaster-damaged parts of the facility to pre-disaster condition and function. Road systems, water control facilities, buildings and equipment, public utility systems, and parks / recreation facilities are the general categories of property eligible.

**FEMA CATEGORIES OF WORK**

- Category A
  Debris removal **emergency** work
- Category B
  **Emergency** protective measures
- Category C
  Road systems
- Category D
  Water control facilities
- Category E
  Public Buildings and Equipment
- Category F
  Public Utilities
- Category G
  Parks, Recreation & Other

For further information, please visit FEMA’s website: [www.fema.gov/government/grant/pa/re_categories.shtm](http://www.fema.gov/government/grant/pa/re_categories.shtm)