



2016 Rhode Island Preparedness Conference

You are cordially invited to participate as an exhibitor at the 2016 Rhode Island Preparedness Conference. The Rhode Island Emergency Management Agency (RIEMA), the International Association of Emergency Managers (IAEM) – Region 1, the Rhode Island Association of Emergency Managers (RIAEM) and the Community College of Rhode Island's Emergency Management and Homeland Security Program (CCRI) are proud to partner this year to present the Annual Preparedness Conference's theme, *Be Rhody Ready*. This year the conference will be held on August 10th and 11th, 2016 at the Community College of Rhode Island's Knight Campus in Warwick, Rhode Island.

This new partnership will continue to complement our already expanded two full-day format. With the addition of the IAEM, we anticipate an increased number of conference attendees from last year's 350 to over 450 this year! The agenda will include two keynote speakers. Conference attendees will have the opportunity to participate in breakout sessions with various subject matter experts.

There is no charge to be an Exhibitor at this year's conference, and space is limited. Included in each registration will be a complimentary box lunch for each exhibitor member, and an eight (8) foot table.

Exhibitors may have the option to setup their display booths the day before the event (August 9, 2016). The allowed time for early setup is between 1-4pm. If you would like to setup the day prior to the event please contact Samantha DeLuca at (401) 462-7182 or at samantha.deluca@ema.ri.gov. Otherwise, exhibitors must arrive to setup their display booths at 7:00am and must complete their setup by 7:45am. Registration will begin at 8:00 am, with keynote speakers beginning promptly at 8:30am. The conference is scheduled to conclude each day at 4:30pm.

RIAEM is planning to hold a series of raffles during the two-day conference. Their main focus will be to generate excitement and to bring attendees attention back to the Exhibition Hall. We do ask all exhibitors to donate one or more items to include in the raffle. Raffle contributions can take the form of gifts cards, your own company products, gifts baskets, etc. Any interested exhibitors can check the appropriate box on the registration form for donations, and a RIAEM representative will contact you.

As a reminder, exhibit space is limited and the registration deadline for exhibitors is **July 1**. Should we reach exhibitor capacity prior to that date, registration will be closed. To register as an exhibitor please follow the link below and your confirmation of registration will be emailed to you.

<https://riema.wufoo.com/forms/preparedness-conference-exhibitor-registration-rk181l01oihns3/>

Thank you

