

FY 2020 Emergency Preparedness Grant Program (EMPG) Roll-Out



May 27, 2020 and June 4, 2020



RHODE ISLAND EMERGENCY MANAGEMENT AGENCY

2020 Preparedness Grant Programs

Agenda

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2020 Preparedness Grant Programs

EMPG Grant Overview

- To assist local units of government in building, sustaining, and delivering a whole community emergency management program.
- EMPG funding result of the Stafford Act
- State-wide gaps are identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process and assessed in the State Preparedness Report (SPR).
- Funding sustains current capability levels and fills identified gaps in **P**lanning, **O**rganization, **E**quipment, **T**raining, and **E**xercise activities in order to prevent, protect against, mitigate, respond to, and recover from acts of terrorism or catastrophic events.



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EMPG FY 20 Overview- continued

These funds are used:

- As pass-through funding for the State and Local Assistance (SLA) program:
 - Used to support local emergency management efforts including personnel, EOCs, and local emergency management capability enhancement.



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EMPG Requirements

All EMPG funded personnel shall complete either the Independent Study courses identified in the Professional Development Series or attend the National Emergency Management Basic Academy delivered either by the Emergency Management Institute (EMI) or at a sponsored state, local, tribal, territorial, regional or other designated location. The Professional Development Series courses include:

- IS-120.c An Introduction to Exercises
- IS-230.d Fundamentals of Emergency Management
- IS-235.c Emergency Planning
- IS-240.b Leadership and Influence
- IS-241.b Decision Making and Problem Solving
- IS-242.b Effective Communication
- IS-244.b Developing and Managing Volunteers



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EMPG FY 2020 Notes

- Salary expenses must be matched through municipal funds depicted in a budget document, line item in the budget, or similar document.
- Third party or “in-kind” match must be outlined in the pre-application and pre-approved by RIEMA prior to award, and cannot be used as salary match
- Construction projects will not be considered during this round of grant awards.
- Prior to a grant award being issued, perspective sub-recipients will have to submit the personnel/positions to be funded and certification that the required courses, under the EMPG program, are completed.



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EMPG Projects for Consideration

The RIEMA EMPG program is directed at units local units of government in order to maintain and sustain an active Emergency Management Preparedness posture. Projects include:

- Funding for personnel such as the EMA Director or other staff for a local EMA program
- Sustainment of the program involving day to day expenses
- CERT team establishment, sustainment, and training
- Allowable costs also include: Planning that spans all five National Preparedness Goal Mission Areas
- Interoperable Communications Equipment
- Limited Equipment per Authorized Equipment List – Equipment may not be third party matched



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- Projects for consideration need to meet RIEMA's vision for a well-prepared whole community participation in planning, response, recovery and mitigation through addressing state priorities.
- More information about the State EMPG allocations may be found on the RIEMA website located at: www.riema.ri.gov including the Notice of Funding Opportunity (NOFO)



How to Apply

- RIEMA is using a portal system for grant applications accessible through the RIEMA website located at: www.riema.ri.gov
- Once you access the RIEMA website, click on the banner in order to apply for EMPG or SHSP.
- Multiple projects require multiple applications, e.g. Local CERT team funding using SHSP would require a SHSP application, while a local EMA Directors salary requires an EMPG application.
- This process is similar to the Department of Homeland Securities application process requirements for States.



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Our State Priorities as derived from the THIRA process:

- 1. Public Information and Warning**
- 2. Cybersecurity (Operational Communications)**
- 3. Operational Coordination**
- 4. Mass Care Services #2- Temporary, non-congregate housing**
- 5. Planning**



How to Apply (cont.)

- Applicants must submit a pre-screening form for each project. Each project must have a budget figure(s) included. All fields need to be completed in order to submit. No pre-applications will be accepted after the portal closes.
- A pre-screening process will be used to review projects that fit in the Emergency Preparedness Program/State Emergency Management Strategy.
- Applicants will require being registered in the System for Award Management (SAM's) and use of your local Data Universal Numbering System (DUNS) number – please contact your city controller to determine your municipalities DUNS number.
- To ascertain whether or not your city is properly registered in SAM's go to: <https://www.sam.gov>



How to Apply - continued

- Selected applicants will receive a notification to apply. The application is done online and similar to the pre-screening application process. Your notification may place requirements on your application, e.g. more information is needed concerning your generator project, or, you may be required to provide more milestones. The application process includes:
 - POETE
 - Budget
 - Goals/ Milestones – note please include 4 milestones in the application
 - Project implementation
 - Project Management requirements
 - Assurance forms, to include EHP information and other requirements
 - Project is related to RIEMA project guidance



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EMPG 2020 Milestones

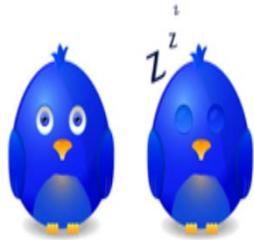
- Pre-screening Applications Due: **6/18/2020**
(12:00 p.m. Eastern Standard Time)
- Selected pre-screened applicants invited to submit
formal grant request **6/23/2020 to 7/26/2020**
- Awards **8/21/2020 to 10/1/2020**
- Period of Performance Start: **10/1/2019**
- Period of Performance End: **9/30/2021**



EMPG Pre-application Process - Administration



EMPG Application Process- Administration



June 19, 2020
RIEMA Closes pre-application portal.



June 20, 2020 – July 20, 2020
RIEMA reviews pre-applications and selects projects for full application process.

July 22, 2020 – August 19, 2020
selected applicants invited to submit formal application to RIEMA for approval (POETE/Work plan model).



August 21, 2020
RIEMA closes formal applications and begins award process.

September 2020 - October 1, 2020
Award letters with related grant packages sent to sub-recipients.



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Environmental and Historic Preservation (EHP)

DHS/FEMA is required to consider the effects of its actions on the environment and/or historic properties:

- Including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities.
- Involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation.
- Documentation required includes GPS coordinates, ground level and overhead photographs (screenshot from web-based map program), and detailed drawings.
- Any project with construction or installation related work must undergo EHP review – from mounting television monitors on walls to installation of a generator.



From the Director

1. Program funding is a win
2. Resources are limited, prudent/allowable funding requests are a priority
3. Not all projects can be funded
4. Past funding does not guarantee future funding
5. If the funding disappears next cycle, what is your plan to sustain what you have?
6. Ensure that your application for funding aligns with the guidance
7. Complete EHP requirements in a timely fashion
8. Submit reimbursement requests in a timely fashion; funding may be swept once the period of performance has ended.



From the Director - continued

1. **Readiness:** *Begins at the local level and ends at the local level.*
2. **FEMA Requirements:**
 - NIMS Training
 - Independent Study (IS) 120a; 230d;235b;240b;241b;242b;244b
 - Shall complete *either* the Independent Study courses identified in the **Professional Development Series** *or* the **National Emergency Management Basic Academy**
3. **State Requirements EMPG:**
 - Maintain NIMS Compliance for the community
 - Maintain WebEOC user name and password; monthly log onto ;
 - Other requirements may apply
4. **EMPG Match: 50/50**



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Questions?



2020 Preparedness Grant Programs

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More information at: <http://www.riema.ri.gov>

Questions may be directed to: (401) 462-7114, or,
ema.grants@ema.ri.gov

